

**COUNCIL SPECIAL USE FORM**

All applicable sections must be completed and this form should be attached to the “Request for Council Camp Use Form” if applicable. Proof of applicable certifications must be brought to the camp and be provided to the Camp Ranger/Campmaster as requested.

DATE/TIME OF REQUEST: \_\_\_\_\_ PERSON MAKING REQUEST: \_\_\_\_\_

CAMP DON HARRINGTON	CAMP MK BROWN
___ COPE*	___ Range (circle appropriate area(s) Rifle/Shotgun/Archery
___ Range (circle appropriate area(s) Rifle/Trap Field/Archery/5-stand	___ Canoes ___ Rowboats ___ Sailboats
___ Canoes ___ Rowboats	___ Lake (Circle appropriate area (s) (Swimming/Fishing)
___ Pool (Open May 15-Sep 15)- Subj to change	

**Equipment Needed:** (Please enter the number needed)

- .22 Rifles- How many \_\_\_
- 12ga Shotguns- How many \_\_\_
- Bows/Arrows-All at Archery Closet for use.
- Row Boats- How many \_\_\_
- Canoes- How many \_\_\_
- Sailboats- How many \_\_\_

Note: All required equipment- oars, paddles, life vests will be provided for aquatic activities

\* All COPE requests **MUST** go through the Council Asst. Scout Executive or Program Director for coordination and fee structure.

**Shooting Sports:**

In addition to the BSA’s Guide to Safe Scouting and Shooting Sports Guidelines for Cub Scouts, the following rules are related to the use of Council Shooting Sports Ranges and Equipment:

1. Review the Guide to Safe Scouting- Guns and Firearms sections.
2. The council will furnish firearms. Ammunition will be furnished.
3. The council will furnish bows, arrows and targets.
4. Council owned Clay Throwers may be used- see Equipment requested section.
5. Only approved firearms can be used on the camp range. Personal firearms brought to camp for the sole purpose of target shooting and Merit Badge Instruction **MUST** be approved by both the NRA Instructor **AND** the RSO (Range Safety Officer) before use.
6. Guns and ammunition must be transported separately by an adult over age 21 and locked up when not in use.
7. All shotgun/rifle/handgun shooting activities **MUST** be supervised by a current NRA-certified Shotgun Instructor/Rifle Instructor/Pistol Instructor and when on the range, must be supervised by a currently NRA certified RSO. These are two different people!

8. All safety briefings/training will be completed prior to shooting.
9. Archery and BB gun shooting (Cub Scouts) are restricted to Day Camps, Cub Scout/Webelos Scout Resident Camps, and council-managed family camping programs or at council/district coordinated activities. Archery and BB gun shooting are not to be done at the Pack level or by individuals.

**NRA Certified Range Safety Officer who will be on site at the applicable range:** \_\_\_\_\_

**Card expires:** \_\_\_\_\_

**NRA Certified Instructor who will be on site at the applicable range** \_\_\_\_\_

**Card expires:** \_\_\_\_\_

### **Swimming Pool/Lake:**

In addition to the BSA's "Safe Swim Defense" policies and procedures, the following rules and procedures must be followed when using council swimming facilities:

1. Reservations will be made for 4 hour periods.
2. A responsible adult (21 or older & designated as the supervisor) who is trained and certified in Safe Swim Defense training and who has the Training Card on hand, must supervise all swimming activities to include unit swims, and Merit Badge Instruction activities.
3. The supervisor will provide one lookout for every 10 people in the water and adjust the number and positioning of guards as needed to protect the particular area and activity. The lookout can be any capable swimmer.
4. Swimming tests must be accomplished before anyone enters the water.
5. Buddy system will be utilized at all times.

**Supervisor who is trained in Safe Swim Defense and who will be in charge of this swimming activity:** \_\_\_\_\_ **Card expires:** \_\_\_\_\_

### **Boats/Canoes/Sailboats:**

In addition to the BSA's "Safety Afloat" policies and procedures, the following rules and procedures must be followed when using council aquatic equipment:

1. All adult leaders of the group must complete Safety Afloat Training and have the Training Card with them and agree to fully comply with the nine points of Safety Afloat.
2. A responsible adult (21 or older) who is trained and certified in Safe Swim Defense and Safety Afloat training and who has the Training Card on hand must be the overall supervisor of the activity. In addition to that person, at least one other supervisor (18 or older) must provide additional supervisor duties and must be present at all times. The ratio for supervisors is (Boy Scouts/Venture groups) is 1 for every 10 people with a minimum of two adults for any one group. The ratio for supervisors is (Cub Scout groups) 1 for every 5 people. This supervisor(s) must be trained and certified in Safe Swim Defense and Safety Afloat training, have rescue training for the type of watercraft being used, and trained in CPR. It is strongly recommended that there is at least one adult or older youth member who is currently trained as a BSA Lifeguard to assist with the planning and conducting of all activities afloat.
3. Only boats and canoes owned by the Council will be permitted on camp waters unless prior approval is obtained.
4. If, in the opinion of the Camp Ranger/Campmaster, the water level has reached an unsafe or damaging level or weather conditions are worsening, boats/canoes will not be issued.
5. If damages are incurred on equipment, the Ranger will note it and the Council will bill the group for replacement or repairs. All equipment must be secured (including Boats, Canoes, PFD, Paddles etc.) prior to departing the area.

**Overall Supervisor who is trained in Safe Swim Defense and Safety Afloat and who will be in charge of this activity activity:** \_\_\_\_\_ **Card expires:** \_\_\_\_\_ (list each cards dates)

**Other supervisor (over the age of 18) who will provide additional supervisory duties and is trained in Safety Afloat, Safe Swim Defense AND CPR trained:** \_\_\_\_\_

**Cards expire:** \_\_\_\_\_ (list each cards dates)

I have read and understand these Camp Policy's and will ensure all leaders are briefed and understand them as well.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/Date