

**REQUEST FOR COUNCIL SPECIAL USE FACILITIES**

**ALL SECTIONS MUST BE COMPLETED- MUST BE SUBMITTED WITH CAMP USE REQUEST FORM- MUST BE BROUGHT TO CAMP AND SHOWN TO RANGER/CAMPMASTER ALONG WITH PROOF OF CERTIFICATIONS.**

DATE/TIME OF REQUEST: \_\_\_\_\_ PERSON MAKING REQUEST: \_\_\_\_\_

CAMP DON HARRINGTON	CAMP MK BROWN
___ COPE	___ Range (circle appropriate area(s) Rifle/Shotgun/Archery
___ Range (circle appropriate area(s) Rifle/Shotgun/Archery/5-stand	___ Canoes ___ Rowboats ___ Sailboats
___ Canoes ___ Rowboats	___ Lake (Circle appropriate area (s) (Swimming/Fishing)
___ Pool (Open May 15-Sep 15)- Subj to change	

**Equipment Needed:** (Please enter the number needed)

.22 Rifles- How many \_\_\_ 12ga Shotguns- How many \_\_\_ Bows- How many \_\_\_  
Arrows- How many \_\_\_ Atlas Clay Throwers (if available)- How many \_\_\_ Row Boats- How many \_\_\_  
Canoes- How many \_\_\_ Sailboats- How many \_\_\_

Note: All required equipment- oars, paddles, life vests will be provided for aquatic activities

**Fees:** The use of the ranges at Camp Don Harrington incur a user fee to help maintain/upgrade the ranges and equipment. The fee is \$25.00 per day (4 hours max per day) which includes the use of the ranges, equipment- guns, throwers, bow and arrows. If you own your own guns, the range fee is reduced to \$10.00 per day. All COPE requests MUST go through the Venturing District Executive for coordination and fee structure.

I have read and will share the policy's and regulations on the reverse side of this form with all participants and we will follow them. We understand that all equipment is the property of the Golden Spread Council, BSA and cannot leave the property of the Camp. We agree to pay any damages that may occur during our use of any/all equipment with the exception of normal wear and tear. We will ensure that all required qualifications are met prior to arrival and will have proof of these qualifications on our person at check-in and during the use of these facilities/equipment.	Signature of Adult in Charge: <b>(Copy to Leader)</b>   Issued by/Date/Time:
---	---

**Office Use:**

- I have collected the correct fees from the unit
- I have explained that the Council can arrange for certified personnel, if needed.
- I have explained to the leader that they must have this form and their certification cards on their person before using any camp special use facilities and that they will be checked by the Ranger/Campmaster.

## Special Use Facility Rules and Regulations Camp Don Harrington and Camp MK Brown

### Shooting Sports:

In addition to the BSA's Guide to Safe Scouting and Shooting Sports Guidelines for Cub Scouts, the following rules are related to the use of council Shooting Sports Ranges and equipment:

1. Review the Guide to Safe Scouting- Guns and Firearms sections.
2. The council will furnish firearms. Targets and ammunition will not be furnished.
3. The council will furnish bows, arrows and targets (if available)
4. Council owned Clay Throwers may be used- see Equipment requested section.
5. Only approved firearms can be used on the camp range. Personal firearms brought to camp for the sole purpose of target shooting and Merit Badge Instruction **MUST** be approved by both the NRA Instructor **AND** the RSO (Range Safety Officer) before use.
6. Guns and ammunition must be transported separately by an adult over age 21 and locked up when not in use.
7. All shotgun/rifle/handgun shooting activities **MUST** be supervised by a current NRA-certified Shotgun Instructor/Rifle Instructor/Pistol Instructor and when on the range, must be supervised by a currently NRA certified RSO (see item #2 in each section of the Guide to Safe Scouting). \*\* These are two different people!
8. Archery and BB gun shooting (Cub Scouts) are restricted to Day Camps, Cub Scout/Webelos Scout Resident camps, and council-managed family camping programs or at council/district coordinated activities. Archery and BB gun shooting are not to be done at the Pack level or by individuals.

**\*\*NRA Certified Range Safety Officer who will be on site at the applicable range:\_\_\_\_\_**

**Card expires:\_\_\_\_\_**

**NRA Certified Instructor who will be on site at the applicable range\_\_\_\_\_**

**Card expires:\_\_\_\_\_**

**\*\*All Certification Cards must be presented at Camp to the Camp Ranger/Campmaster prior to entering the ranges.**

### Swimming Pool/Lake:

In addition to the BSA's "Safe Swim Defense" policies and procedures (attached), the following rules and procedures must be followed when using council swimming facilities:

1. Reservations will be made for 1 hour periods.
2. A responsible adult (21 or older & designated as the supervisor) (see # 1 in Guide to Safe Scouting) who is trained and certified in Safe Swim Defense training and who has the Commitment card on hand, must supervise all swimming activities to include unit swims, Merit Badge Instruction and Council/District/Unit activities.
3. The supervisor will provide one lifeguard for every 10 people in the water (see #4 in Guide to Safe Scouting) and adjust the number and positioning of guards as needed to protect the particular area and activity. The lifeguard can be any capable swimmer and does not have to be BSA certified but this is highly recommended.
4. Swimming tests must be accomplished before anyone enters the water.
5. Lookouts will be provided (minimum of one –more to be determined by supervisor) **AND** can be the supervisor if needed (see #5 in Guide to Safe Scouting)
6. Buddy system will be utilized at all times (see #7 in Guide to Safe Scouting).
7. Follow all eight defenses of safe swimming.

**\*\*Supervisor who is trained in Safe Swim Defense and who will be in charge of this swimming activity:\_\_\_\_\_ Card expires:\_\_\_\_\_**

**\*\*Safe Swim Defense Certification Card must be presented at Camp to the Camp Ranger/Campmaster prior to entering Pool area/Lake Front area.**

**Boats/Canoes/Sailboats:**

In addition to the BSA’s “Safety Afloat” policies and procedures (attached), the following rules and procedures must be followed when using council aquatic equipment:

1. All adult leaders of the group must complete Safety Afloat Training and have the Commitment card with them and agree to fully comply with the nine points of Safety Afloat.
2. A responsible adult (21 or older) who is trained and certified in Safe Swim Defense and Safety Afloat training and who has the Commitment cards on hand must be the overall supervisor of the activity. In addition to that person, at least one other supervisor (18 or older) must provide additional supervisor duties and must be present at all times. The ratio for supervisors is (Boy Scouts/Venture groups) is 1 for every 10 people with a minimum of two adults for any one group. The ratio for supervisors is (Cub Scout groups) 1 for every 5 people. This supervisor(s) must be trained and certified in Safe Swim Defense and Safety Afloat training, have rescue training for the type of watercraft being used, and trained in CPR. Certification cards for Safe Swim/Safety Afloat and CPR must be presented to the Camp Ranger/Campmaster. It is strongly recommended that there is at least one adult or older youth member who is currently trained as a BSA Lifeguard to assist with the planning and conducting of all activities afloat.
3. Only boats and canoes owned by the Council will be permitted on camp waters unless prior approval is obtained.
4. If, in the opinion of the Camp Ranger/Campmaster, the water level has reached an unsafe or damaging level or weather conditions are worsening, boats/canoes will not be issued.
5. If damages are incurred on equipment, the Ranger will note it and the Council will bill the group for replacement or repairs. All equipment must be secured (including Boats, Canoes, PFD, Paddles etc.) prior to departing the area.
6. Boats/Canoes are available to non-Scout groups while at camp only if requested in connection with a camp rental situation.
7. Follow all nine Safety Afloat guidelines (see attached).

**\*\*Overall Supervisor who is trained in Safe Swim Defense and Safety Afloat and who will be in charge of this activity activity:** \_\_\_\_\_ **Card expires:** \_\_\_\_\_ (list each cards dates)

**\*\*Other supervisor (over the age of 18) who will provide additional supervisory duties and is trained in Safety Afloat, Safe Swim Defense AND CPR trained:** \_\_\_\_\_ **Cards expire:** \_\_\_\_\_ (list each cards dates)

**\*\*All required Certification Cards must be presented at Camp to the Camp Ranger/Campmaster prior to entering the Lake at either camp.**

I have read and understand these Camp Policy’s and will ensure all leaders are briefed and understand them as well.

\_\_\_\_\_ Signature  
Print Name/Date