

Boy Scout Summer Camp Director

Reports to: Council Program Director

Objectives: Manage the operation of Camp MK Brown and maintains constant concern for the health, safety, welfare and enjoyment of the campers who attend Camp MK Brown.

Essential Functions: Must be at least 21 (preferably 25) years old and possess a current BSA National Camping School Card. Be a registered member (or willing to become a member) of the Boy Scouts of America. Must be able to clearly speak, read and write the English language. Hold a valid current driver's license. Physical strength and ability to lift up to 60 pounds. Must possess or obtain first aid and CPR certification. Must successfully complete a background check.

Specific Responsibilities: The Camp Director works closely with the Council Program Director to plan and execute the Golden Spread Council's summer camp plan at MK Brown. They also provide leadership and guidance to the summer camp staff. Specific responsibilities are:

1. Management of camp business records, as established by the Golden Spread Council, including collection of and accounting for camper fees, trading post revenues, and petty cash and purchase orders.
2. Ensure Camp MK Brown meets and complies with National Camp Standards and any applicable local, state and national standards, licenses, permits and requirements.
3. Promotion of program offered at Camp MK Brown to the Scouting community.
4. Recruit, train and supervise a qualified camp staff to meet the program needs of Camp MK Brown.
5. Make frequent inspections of camp giving due consideration to supplies, equipment, facilities and operating practices of the camp and units in camp.
6. Have a thorough knowledge of all procedures related to health and safety, council and national policies, use of equipment and operation of facility. The Camp Director will enforce all such policies.
7. Supervise the physical operation of Camp MK Brown including equipment, commissary, trading post and special facilities.
8. Oversee the implementation of programs at Camp MK Brown including but not limited to Western Heritage and Pistol Program.
9. Maintain harmonious relations with surrounding property owners, nearby residents, town and council official and commercial concerns with whom the camp deals.
10. Maintain high moral of the staff, inspire trust, recognize achievement and make note of poor performance through personal observation and staff meetings.

Boy Scout Resident Camp Program Director

Reports to: Camp Director

Objective: Direct the operation of camp program areas, giving guidance and leadership to the entire program staff. Coordinate camp wide activities and ceremonies. Give leadership to area directors to guide them to successful presentation of the Boy Scout programs meeting the aims of the programs, using the appropriate methods.

Essential Functions: Must be at least 21 years old and possess a current BSA National Camping School Card. Must be able to speak, read and write the English language. Must have the ability to observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques. Must have the visual and auditory ability to identify and respond to environmental and other hazards and be physically capable to assist campers in an emergency (fire, evacuation, illness, or injury).

Specific Responsibilities: The program director works closely with the camp director in giving leadership to the camp. Specific responsibilities are:

1. Help promote camping opportunities both during camp and in the offseason.
2. Maintain appropriate records as necessary to meet Boy Scouts of America camping standards and to fulfill needs for council use.
3. To supervise program staff through appropriate area directors heads and personnel.
4. To assist in employing the camp staff and carry out the staff-training program as developed. Be familiar with members of the staff and their problems through helpful supervision and personal conferences.
5. To evaluate staff members as requested and complete a written report on the work of the staff at the end of the season.
6. Deliver a fun and age appropriate program to campers.
7. Interact with Scouts, leaders and staff members to identify areas that require attention to maintain the delivery of quality programming.
8. To have a thorough knowledge of policies and procedures of the camp and council.
9. Be familiar with the requirements, needs, techniques and information required for the delivery of quality programming in all of the areas of camp.
10. Supervise the operation of the program areas through the area directors and appropriate staff members.
11. Maintain high morale of the staff, inspire trust, recognize achievement, and make note of poor performance. Maintain constant touch with the camp operation.
12. Represent the program staff at all leader's meetings.
13. Coordinate camp wide activities through area directors and appropriate staff members.

14. Develop opportunities for camp-wide competitions on all the levels of programming.
15. Deliver all announcements at morning and evening meal.
16. Organize and M.C. campfires.
17. Recognize Scouts and individuals who have made special achievements during their stay at camp.
18. Supervise the staff patrols and ensure that staff patrol duties are carried out as necessary.
19. All other duties as assigned.

Boy Scout Resident Camp Shooting Sports Director

Reports to: Camp Program Director

Objective: Direct the operation of camp shooting sports area to include Pistols, Rifle, Shotgun, and Archery program areas, giving guidance and leadership to the entire shooting sports staff. Give leadership to area instructors to guide them to successful presentation of the Boy Scout programs meeting the aims of the programs, using the appropriate methods.

Essential Functions: Must be at least 21 years old and possess a current BSA National Camping School Card. Must be National Rifle Association Certified in all available areas. Must be able to speak, read and write the English language. Must have the ability to observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques. Must have the visual and auditory ability to identify and respond to environmental and other hazards and be physically capable to assist campers in an emergency (fire, evacuation, illness, or injury).

Specific Responsibilities: The shooting sports director works closely with the camp program director in giving leadership to the camp. Specific responsibilities are:

1. Help promote the camp shooting sports programs at camp and year-round
2. Maintain appropriate records as necessary to meet Boy Scouts of America camping standards and to fulfill needs for council use.
3. To supervise program area staff.
4. To assist in employing the camp staff and carry out the staff-training program as developed. Be familiar with members of the staff and their problems through helpful supervision and personal conferences.
5. To evaluate staff members as requested and complete a written report on the work of the staff at the end of the season.
6. Deliver a fun and age appropriate program to campers.
7. Interact with Scouts, leaders and staff members to identify areas that require attention to maintain the delivery of quality programming.
8. To have a thorough knowledge of policies and procedures of the camp and council.
9. Ensure the safety of all ranges and programs are adhered to.
10. Maintain high morale of the staff, inspire trust, recognize achievement, and make note of poor performance. Maintain constant touch with the camp operation.
11. Represent the Shooting Sports personnel at all staff meetings.
12. Coordinate after-hours shooting sports activities as directed.
13. Recognize Scouts and individuals who have made special achievements during their stay at camp.